MEETING MINUTES

Project Name: IPRS	Doc. Version No: 1.0	Status: Final

Meeting Name:	IPRS Core Team Meeting
Facilitator:	Thelma Hayter, DMH
Scribe:	Sara Parks
Date:	4/6/05
Time:	10 - 11 a.m.
Location:	Waters Edge, Executive Conference Room

IPRS Core Team Attendees:

x	Sharlene Bryant	**Others:**	
x	Cathy Bennett		Tim Sullivan
x	Cheryl McQueen	x	Trenton Hardy
	Deborah Merrill	x	Sandy Flores
	Gary Imes	X	Sara Parks
	Joyce Sims	x	Mike Frost
x	Paul Carr	X	Shannon Johnson
	Rick Debell	X	Angela Floyd
x	Thelma Hayter		Pamela Horrell
x	Eric Johnson	X	Tim Gwyn

Attendees:

x	Alamance-Caswell	x	Onslow
x	Albemarle	x	OPC
x	Catawba	x	Pathways
x	Centerpoint		Pitt
x	Crossroads		Riverstone
x	Cumberland	x	Roanoke-Chowan
x	Durham	x	Rockingham
x	Eastpointe	x	Sandhills/Randolph
x	Edgecombe-Nash	x	SE Center
x	Foothills		SE Regional
x	Guilford	x	Smoky Mountain
X	Johnston	x	Tideland
x	Lee-Harnett	x	VGFW
	Mecklenburg	x	Wake
x	Neuse	x	Western Highlands
x	New River	x	Wilson-Greene

Attendees:		
Agenda:		
Item No.	**Topics**	
1.	**Division and EDS Review**	Upcoming checkwrites**:** April 15, 22, 29 May 6, 13, 20
		Tim Sullivan: Update Medicaid issues
		BugCentral Status
		Key CSRs
		Operations Support: File Maintenance, Security, and Help Desk
		Area Programs joining this week:
2.	**Area Programs**	Roll call
		Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.
		Introduce new DMH Employee Eric Johnson
		Questions/comments about Upcoming checkwrites – April 15, 22, 29 May 6, 13, 20
		Agenda items
		Approve 3/16 & 3/23 minutes for posting
		Status of Infrastructure Assessment/IP Address for IP audit. Horace Macon 919-816-3233.
		Cut off for Non-HIPAA Complaint Transaction
		IPRS Questions or Concerns –
		DMA Direct Provider Enrollment Questions – Angela Floyd & Pamela Horrell
		Tim Sullivan – MMIS Updates
		Updates to Roll Call?
		Any other area program questions/comments?
		DMH and/or EDS concluding remarks.

Next Meeting: April 13, 2005

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk –

1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics
1.	**Upcoming Checkwrites** April 15, 22, 29 May 6, 13, 20 – this weekends checkwrite may run long
2.	**Tim Sullivan & Shannon Johnson-** Update Medicaid issues – No updates. Shannon received an email from Libby regarding H0004 and wanted to know why the code isn't paying. She's submitting claims from October 2003, however the code became effective 1/1/04. We have someone researching this.
3.	**Bug Central Status:** 1 bug in process working
4.	**Key CSRs:** CSR 740 MR/MI solution – implementing this week and CSR 738 as well. First part of adjustment for YP740 will occur this weekend.
5.	**Operations Support – File Maintenance, Security** – We received one FM request for H0001 and it was completed last week.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
1.	**Roll Call** (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)
2.	Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up wit on the issue.
4.	Questions/Comments about upcoming checkwrites: April 15, 22, 29 May 6, 13, 20

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
5.	**Agenda items**

Introduce new DMH Employee Eric Johnson
Agenda items
Approve 3/16 & 3/23 minutes for posting. Thelma will try to catch up on posting minutes in the next week or two.

Status of Infrastructure Assessment/IP Address for IP audit. Horace Macon 919-816-3233. We still need OPC and Rockingham to complete this. Rockingham received all information needed except for number of computers. However, they will have it by the end of the week. OPC – we have left a message for Craig.

Cutoff for Non-HIPAA Compliant Transactions – Division send a memo to the 9 LMEs using non HIPAA compliant 837 transactions telling them Medicaid is requiring all providers and LMEs to use HIPAA compliant transactions by Sept. 15th 2005.
Q: Gina (Catawba) – We didn't receive any notification about this.
A: We show you listed as compliant so we did not send to you.

ADSN MRMI Adjustments did not work as we expected. Coding should go in this week and pay out of MRMI funds.

YP740 claims with 0 rate – the adjustment will process this week. Repayment will occur next week. If you were impacted you will receive a spreadsheet by the end of the week.

CSM vendor task segment – We heard from CSM that they had a patch to correct the CAS segment on the TPL. You will need to get it changed and send in a format test. We would like you to complete your test and be using the corrected CAS segment by the 4/22 checkwrite.
Q: Do we need to send a test for each LME user?
A: Yes

Substance Abuse Hierarchy Changes – Mike Mosley sent out a memo to Area Directors about the block grant SAPTBG funds being the payment of last resort. Change will go in by the end of the week. Thelma will forward the memo by Friday. Account number 536949149022200 (Adult pop group) State UCR dollars moved to very last funding source. SA block grant is being moved to next to last funding source. Child pop group is reversing order of State UCR funds and SA block grant.

DMA Direct Provider Enrollment Questions – Angela Floyd and Pamela Horrell
IPRS Questions or Concerns –
Q: Jeanne (Onslow) – If we have an individual receiving services from us but moves to another county, can we still bill for those services even though the individual moved?
A: Yes.
Q: Kim (Neuse) – What is the status on the pilot for utilization review?
A: We are doing evaluations so continue sending in March prior approvals which are due by mid April. Thelma will ask Bonnie and Dick Oliver about the status.
Q: Susan (Pathways) – Who do I fax RA's that show denials for Medicaid claims?
A: Email those to the IPRS Q & A.
Q: Tom (Western Highlands) – MQB – We have client services that are sent to IPRS but crossing over to Medicaid therefore getting denials. Does anyone know why this is happening?
A: MQBQN clients are the only MQB clients whose claims should be routed to IPRS. Send examples to IPRS Q & A.
Q: Sally (Guilford) – Anything in the enrollment packet about what needs to be filled out for LME staff who will still be employed by 7/1/05?
A: No just make sure if they will be employees of the LME after 7/1/05 that you use the LME tax id number.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics

Q: Kathy (Rockingham) – I submitted a question last week to the IPRS Q & A and I have not received a response yet. Did you receive it?
A: We received the question, but we have to send this to the divisional workgroup.

Tim Sullivan & Shannon Johnson – MMIS Updates -- 1551 was corrected and went in last week as well as H2012 & H2017. The effective date is the date it was implemented. We are still waiting on a response from Carol Robertson regarding EOB 79 denials.

Medicaid Questions or Concerns

Q: 1551/1548 have they been resolved?

A: 1551 has been resolved.

Q: Any updates on EOB 79?

A: Shannon is still waiting for a response from DMA.

Q: Jody (Johnston) – Should we hold claims?

A: Refile if you have time limit issues.

Q: Donna (Onslow) – Any update on H0040?

A: Tim is waiting on a response from Carol.

Q: Naomi (Guilford) - Which checkwrite was the cap rate fixed on and when were the adjustments done.

A: Shannon will check on this and provide an update next week.

Updates to Roll Call?

Any other area program questions/comments:

DMH and/or EDS Concluding Remarks:

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI#.						

Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
II1.						